

## August 11, 2016

The Freedom Area School Board held their Regular Board Meeting on August 11, 2016, in the Middle School Library. President Sayre called the meeting to order at 7:00 pm

### Board Members Present:

Harry Gilarno  
Dawn Greene  
Gerald Inman  
Julie Leindecker  
Lori Pail  
Mary Ann Petcovic  
Lorraine Rocco  
Jennifer Sayre

### Board Members Absent

Alan Colorito

### School Staff Present:

Dr. Jeffrey Fuller, Superintendent  
Noriene Plate, Business Manager  
Misty Slavic, Director, Curriculum & Instruction  
William Deal, Principal, High School  
Ryan Smith, Interim Principal, Middle School  
Richard Edder, Principal, Elementary School  
John Rosa, Faculty and Athletic Director  
Edward Shephard, Faculty and Track Coach  
Scott Smith, Construction Representative/Clerk of Services  
Gary Mortimer, Director, Buildings & Grounds

### Solicitor:

Matthew Hoffman

**GUESTS:** Public sign-in sheet is attached to the minutes in the minute book.

**NOTES:** Senior High School students were in attendance to observe a School Board meeting to fulfill graduation requirements.

## COMMUNICATION

1. September 2016 School Board Meetings:
  - September 1, 2016 Committee Meeting
  - September 8, 2016 Regular Board Meeting
2. Use of School Facilities Schedule (According to Policy) (Enclosure)

Motion by Pail, seconded by Leindecker, to approve the following PSBA 2016 Slate of Candidates:

- President-Elect – Michael Faccinetto
- Vice President – David Hutchinson

Roll Call    Yea Votes – Gilarno, Sayre, Petcovic, Pail, Leindecker, Inman, Rocco, and Greene.

Vote Motion carried – 8 Yeas

### **PUBLIC/COMMUNITY RELATIONS:**

President Sayre reviewed Board Policy 903: Public Participation in Board Meetings, saying members of the public must preface their comments with their name, address, and group affiliation (if appropriate). All comments should be addressed to the Presiding Officer, be relevant to business that is before the Board and observe required timelines (Prior Formal Request – 10 Minutes, Informal Request – 5 Minutes). Comments should not be personally directed, abusive, or obscene.

Mrs. Tami Fraser, Freedom, expressed her concerns regarding her son not being able to graduate with the June Graduation Class due to necessary credits.

### **MINUTES**

Motion by Petcovic, seconded by Pail, to approve the Business Meeting minutes of June 14 and Special Board Meeting minutes of July 27, 2016.

Roll Call Yea Votes – Gilarno, Sayre, Petcovic, Pail, Leindecker, Inman, Rocco, and Greene.  
Vote Motion carried – 8 Yeas

### **ENCLOSURES**

- A. Use of School Facilities Schedule (According to Policy) (Communications, Item C.)
- B. BVIU School Board Notes for June 22, 2016 Meeting
- C. Revised Budget Transfers for 2015-2016 (Finance, Item H.)
- D. 2016-2017 Beaver County Career & Technology Center Operating Budget (Finance, Item I.)
- E. 2016-2017 Bus Stop List (Operations, Item E)

#### **Information:**

- F. Cyber/Charter School Enrollment as of August 9, 2016 – Current Projected Annual Cost for 2016-2017 School Year \$759,270.36; 31 Cyber/Charter Students, 36 Brick and Mortar Students – Total No. of Students – 67

### **SUPERINTENDENT'S REPORT:**

Dr. Fuller, Superintendent, provided the following information:

- Summer Professional Development Academy
  - Over the last 2 days, the district held its first Summer Professional Development Academy organized by Interim Middle School Principal, Ryan Smith. Almost one-third of our staff - including teachers, aides, administrators, and cafeteria workers - met in the Middle School to participate in a number of different professional development courses designed to strengthen our skills.

- Mr. Smith provided some of the details of what we hope will become an annual event.
- Board Committee Meetings
    - For most of this year, at the Board's request, we attempted to conduct all of our business in one meeting per month. However, as we start the new school year, we all agree that it is necessary to make some adjustments to that schedule in order to increase communication with Board committees. Based on a discussion with the Board Executive Committee, we will begin September with a standing Committee meeting to be held on the first Thursday of each month. All Board Members are encouraged to attend that meeting. We will spend some focused time discussing items of importance to specific committees, which will be determined on a monthly basis. We will also include an overview of the action agenda for the following week. We will then hold our Regular Business Meeting on the second Thursday of each month. Both meetings will be open to the public unless a specific Executive Session is warranted based on the topics permissible under the Sunshine Act and will begin at 7:00p.m. in the Middle School Library.
    - In September, our Committee meeting will be held on Thursday, September 1 with a primary focus on the Education, Technology, and Policy committees.
  - Rescheduling of October Board Meeting
    - Our October meetings are currently scheduled for October 6 and October 13. However, 3 (three) Board members and I will be in Hershey participating in the PASA-PSBA Joint Leadership Conference on October 13. This necessitates rescheduling of the October 13 meeting. Dr. Fuller recommended moving the October 13 meeting to Tuesday, October 11. All were in agreement.

Motion by Gilarno, seconded by Greene, to appoint Jennifer Sayre and Lorraine Rocco as Voting Delegates to the PSBA 2016 Delegate Assembly.

Roll Call    Yea Votes – Gilarno, Sayre, Petcovic, Pail, Leindecker, Inman, Rocco, and Greene.  
Vote            Motion carried – 8 Yeas

Motion to approve the following Superintendent's items was made by Petcovic, seconded by Pail, and unanimously approved through consent agenda:

1. Resignation of Harry Gilarno as Representative to the BVIU Board, effective August 11, 2016
2. Appoint Gerald Inman to fill the unexpired term as Representative to the BVIU Board

Roll Call    Yea Votes – Gilarno, Sayre, Petcovic, Pail, Leindecker, Inman, Rocco, and Greene.  
Vote            Motion carried – 8 Yeas

Motion to approve the following Superintendent's items was made by Petcovic, seconded by Pail, and unanimously approved through consent agenda:

1. Attendance for Jeffrey Fuller, Superintendent, at the AASA National Conference on Education, March 2-4, 2017 in New Orleans. Costs Include Registration, Travel, Lodging and Meals

2. Attendance for Harry Gilarno, School Board Member, at the 2017 Annual NSBA Conference, March 25-27, 2017, Denver, Colorado, Costs include Registration, Travel, Lodging and Meals

Roll Call Yea Votes – Gilarno, Sayre, Petcovic, Pail, Leindecker, Inman, Rocco, and Greene.  
Vote Motion carried – 8 Yeas

Motion by Rocco, seconded by Gilarno, to approve the Adjudication for the Disciplinary Hearing held on June 1, 2016 (Signatures Required)

Roll Call Yea Votes – Gilarno, Sayre, Petcovic, Pail, Leindecker, Inman, Rocco, and Greene.  
Vote Motion carried – 8 Yeas

### LEGISLATION:

Julie Leindecker, Board Member, reported on the following:

- New options for High School graduation requirements - PDE is recommending four options to replace the mandate for students to pass three Keystone Exams or Project-Based Assessment (PBA) in order to graduate.

### FINANCE:

Motion to approve the following Finance items was made by Inman, seconded by Gilarno, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:8 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$1,184,922.03 (Second Check Run for June 2016)  
CA:2 Bills in the amount of \$325,538.08 (First Check Run for July 2016)  
CA:3 Capital Projects Second Check Run for June 2016 in the amount of \$520.65  
CA:4 Capital Projects First Check Run for August 2016 in the amount of \$6,500  
CA:5 Bills in the amount of \$658,507.24 (First Check Run for August 2016)  
CA:6 June 2016 Treasurer's Report

	<u>June, 2016</u>
Wesbanko - Money Market	\$ 4,641,130.94
Wesbanko - Payroll	\$ 610.48
Wesbanko- General Checking Account	\$ 63,646.67
PA Treasury Invest	\$ 1,425,190.17
PSDLAF – Regular Account	\$ 0.00
PSDLAF Max - General Fund	\$ 744,523.40
PSDLAF Term – General Fund	\$ 0.00
Wesbanko General Fund – CD's	\$ 1,480,000.00
PA Treasury-Invest Capital Projects	\$ 459,600.32
PSDLAF Max – Capital Projects	\$ 30,988.60
Wesbanko – Student Activity Account	\$ 43,109.18
Wesbanko Bodkin Scholarship - CD	\$ 201,402.44
Wesbanko Bodkin Scholarship	\$ 16,614.87

PSDLAF MAX – 2014 Construction Fund	\$	0.00
PSDLAF – 2014 Construction Fund	\$	8,521.89
Wesbanko - Capital Projects Checking	\$	352,267.57
Wesbanko - Capital Projects – CD	\$	202,113.90

CA:7 June 2016 Cafeteria Report

CA:8 Revised Budget Transfers for 2015-2016 (Enclosure)

CA:9 2016-2017 Beaver County Career & Technology Center Operating Budget – \$5,471,631.74 (Decrease of \$95,135.07) (Signatures Required) (Enclosure)

CA:10 Payment of \$41,541.75 to Communications Consultants for Sophos. (9,086.75  
Applicable to the 2016-2017 budget, balance of \$32,455 will be applied equally over the following three (3) year budgets)

Roll Call Yea Votes – Inman, Rocco, Sayre, Petcovic, Pail, Gilarno, Leindecker, and Greene.  
Vote Motion carried – 8 Yeas

### EDUCATION:

Motion to approve the following Education items was made by Petcovic, seconded by Rocco, and unanimously approved through consent agenda according to Act 48:

CA:1 Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. Special Education:

a. George Miklas, High School Learning Support Teacher, RENEW Facilitator Training, August 15 and 17, BVIU, Cost Mileage

2. Other:

a. Ryan Smith, Middle School Interim Principal, NISL PA Inspired Leadership Program, February 7-8, April 27-28, May 30-31 and June 21-22, 2017, Location Varies, Cost Mileage

b. Western PA Federal Programs Academy, Dates To Be Determined, New Brighton School District, Cost Registration Fees plus Mileage:

i. Misty Slavic, Director of Curriculum and Instruction

ii. Rich Edder, Elementary Principal

c. Lori Landis, PIMS Coordinator, 2016-2017 PIMS-DQN Meetings, BVIU, No Cost to District.

CA:2 2016-2017 Agreement with The Prevention Network for Costs for Contracted Prevention Services, 6 days of Service per Week x 9 Months for a Total of \$54,280 (No Increase from Previous Year), plus Additional Programs at No Cost to District

CA:3 2016-2017 School Year Contract for Special Education Programs and Services with the BVIU at a cost of \$39,800 per student (No Increase from Previous Year) (Currently (8) eight Students Enrolled)

CA:4 Day Student Education Agreement with Glade Run Lutheran Services for 2016-2017 School Year

CA:5 2016-2017 English as a Second Language (ESL) Instructional Service Contract Proposal with the BVIU for (2) two District Students @ \$38 per hour

CA:6 Pennsylvania Department of Education – Bureau of Special Education LEA Agreements to participate in the following during the 2016-2017 School Year:

- School-Based Administrative Claiming Program (ACP), Cost \$500 per Quarter
  - School-Based Access Program (SBAP), Cost \$.33 for Each Direct Service Claim (Decrease of \$.23 from Previous Year)
- CA:7 Contract of Service with PA-Educator.net effective July 1, 2016 thru June 30, 2017, Cost \$1,750 (No Increase from Previous Year) (Signatures Required)
- CA:8 Agreement with Western Pennsylvania School for Blind Children for the period of August 29, 2016, thru June 9, 2017, for Four (4) Special Education Students at a Cost Not to Exceed \$7,000
- CA:9 Title I Services Inter-District Agreements with Beaver Valley Intermediate Unit and Allegheny Intermediate Unit for the 2016-2017 School Year
- CA:10 Resignation of Victoria Moore, K-2 Instructional Aide, effective July 25, 2016
- CA:11 Resignation of Traci Swab, Middle School Autistic/Emotional Support Aide, effective August 3, 2016
- CA:12 Resignation of Tiffany Halbrock, Middle School Instructional Aide, effective August 8, 2016
- CA:13 Resignation of Cara Seymour, High School Special Education Teacher, effective August 2, 2016
- CA:14 Tera Powell as Instructional Aide, 5.75 Hours per Day, Five Days per Week, at \$11.60 Per Hour (Pending Receipt of Updated Clearances, Act 126 Training, Physical and TB Test/Statement)
- CA:15 Paula Rosenberger as Personal Student Nurse at a Salary of \$20 per Hour (Pending Receipt of Physical and TB Test/Statement)
- CA:16 Superintendent's Recommendation to Offer Professional Employee Contracts Granting Tenure Status in Accordance with 1108 of the School Code to (Signatures Required):
1. Amanda Bovard, High School Math Teacher
  2. Kelly Hospodar, Elementary Kindergarten Teacher
  3. Michelle Koutsourais, Middle School 8<sup>th</sup> Grade Math Teacher
  4. Lisa Levenson, Title I Reading Specialist
  5. Chantelle McKim, Middle School 8th Grade English Teacher
- CA:17 Maternity Leave for Stephanie Hill, Third Grade Teacher, Beginning Approximately September 27, 2016 thru October 17, 2016 Followed by FMLA, According to Policy, Beginning Approximately October 18, 2016 thru January 2, 2017
- CA:18 Uncompensated Leave on August 30 and 31, 2016, for Personal Reasons, per Policy No. 439, for Tina Boyd, Fifth Grade Teacher
- CA:19 Request from Gary Gilarno for the Elementary Class Trip to Philadelphia, Tentative Dates May 4-8, 2017
- CA:20 Acceptance of \$250 gift donation from Drs. Gregory and Susan Hellier to be used for Elementary Supplies.

Roll Call Yea Votes – Gilarno, Inman, Rocco, Sayre, Petcovic, Pail, Leindecker, and Greene.  
Vote Motion carried – 8 Yeas

### **OPERATIONS:**

Motion to approve the following Operations items was made by Gilarno, seconded by Rocco, and unanimously approved through consent agenda:

- CA:1 Five-year Field Experience Agreement with Indiana University of Pennsylvania for Placement of a Dietetic Intern, No cost to District
- CA:2 Agreement with Iron Mountain for Shredding of Confidential Documents, Rates per Attached Schedule, Estimated Total \$289 (Budgeted)
- CA:3 Award of Bid to Colteryahn Dairy as Milk/Beverage Supplier for 2016-2017 School Year (Administrative Report)
- CA:4 2016-2017 Bus Stop List (Enclosure)
- CA:5 Resignation of Jodie Ketterer, Part-Time Food Services, effective August 5, 2016, Will Sub as Needed
- CA:6 Resignation of Maryann Wagner, Part-Time Food Services, effective August 5, 2016, Will Sub as Needed
- CA:7 Resignation for Purposes of Retirement from Linda Keener, High School Secretary, effective October 4, 2016
- CA:8 Resignation for Purposes of Retirement from Joyce Brenner, High School Guidance Secretary, effective October 4, 2016
- CA:9 The following as Permanent Part-Time Custodians, (4) Four Hours per Day:
1. Bradly Anderson (Pending Receipt of Physical, TB Test/Statement and Act 126 Training)
  2. Susan Sullivan (Clearances on File)
- CA:10 The Following as Custodial Substitutes:
1. Dawn Mohrbacher (Pending Receipt of Updated Clearances, Physical and TB Test/Statement)
  2. David Palumbo (Pending Receipt of Act 168 Disclosure and Act 126 Training)
- CA:11 Michael Caplinger, Maintenance, Salary According to Contract (Pending Physical and TB Test/Statement)
- CA:12 Natalie August as High School Security Monitor, 5.75 Hours per Day, Five Days per Week at \$11.60 per Hour (Pending Receipt of Clearances and Act 126 Training)
- CA:13 Sheila Good as Food Services Substitute (Pending Receipt of Clearances, Act 168 Disclosure, Act 126 Training, Physical and TB Test/Statement)
- CA:14 Continuation of Prior Years' Transportation of Employee's Child from Baden Academy to Freedom Area School District (PM Only)

Roll Call Yea Votes –Gilarno, Inman, Rocco, Sayre, Petcovic, Pail, Leindecker, and Greene.  
Vote Motion carried – 8 Yeas

Gary Mortimer, Director of Buildings & Grounds, provided the following monthly report:  
Summary:

- Installation of 80 new red lockers in the Middle School at the second and third wing has been completed for the upcoming school year.
- Required upgrades of the High School stage rigging has been completed to comply with the state inspection requirements. Replacement of the chains, piping, clamps and rigging was completed.
- Second floor lobby window (exterior panel) in the Elementary School was found broken. No determination has been made for the cause of the breakage. Specified Systems replaced the panel.

- Over the summer months general cleaning of the buildings with upkeep of the grounds has taken place. In addition, we relocated and repurposed several classrooms, assembled furniture, rekeyed door locks along with final setup for the upcoming school year.
- Servicing of the Middle School HVAC equipment in the classrooms along with all Air Handlers has been completed. All District equipment has been adjusted back to normal operation with the start of school. The High School HVAC start times have been adjusted to 1:00 am to help pre-cool the building with the current outdoor temperatures.

### **FACILITIES MASTER PLAN:**

Scott Smith, Construction Representative, provided a progress update saying the punch list is down to six outstanding items. Hopefully next month we can announce the project has been closed out. Close out documents will be ready for the September meeting. Warranty items will still need to be addressed.

In addition, Smith reported that he has started the building assessment at the High School explaining pictures/drawings, model numbers of every electric panel, breakers, size, age. What we should consider as part of capital improvement project is in spreadsheet format and contained in a binder. Final documents will be the property of the school district.

### **EXTRA-CURRICULAR:**

Motion to approve the following Extra-Curricular items was made by Greene, seconded by Gilarno, and unanimously approved through consent agenda:

- CA:1 Rescind resignation from Greg Sherman, High School Football Announcer, (Effective October 30, 2015, approved November 12, 2015)
- CA:2 Resignation of Patty Donaldson from the Following Positions, effective July 28, 2016:
1. Football Ticket Sales
  2. Wrestling Supervisor
  3. Girls Basketball Supervisor
  4. Boys Basketball Supervisor
  5. Track and Field Event Personnel
- CA:3 Cathy Baker as Football Ticket Taker, Salary According to Contract (Clearances on File)
- CA:4 Resignation of Gary Piehler as Junior High Assistant Wrestling Coach, effective August 1, 2016
- CA:5 The Following:
1. D.J. Sharpless, Volunteer Middle School Girls Soccer Coach (Clearances on File)
  2. Chris Keller, Middle School Girls Soccer Coach, Salary According to Contract (Clearances on File)
  3. Phil Pawlowski, Middle School Boys Soccer Coach, Salary according to Contract (Pending TB Test/Statement)
  4. Melissa Yeck, Assistant Cheer Coach, Salary According to Contract (Pending Receipt of Clearances, Act 168 Disclosure, Physical, TB



Test/Statement and Act 126 Training)

5. Timothy Hampe, Volunteer Assistant to the Athletic Trainer (Clearances on File)
6. Joshua Tomiczek, Unpaid Athletic Intern/Volunteer Varsity Football Coach via an Affiliation Agreement with Edinboro University (Clearances on File) (Pending Solicitor Review of the Affiliation Agreement)

CA:6 John Capehart, Third Grade Teacher, as Elementary Robotics Club Sponsor, Salary \$1,200 (Position Funded Through the ALCOA Foundation STEM Grant)

CA:7 Released Time, According to Policy, for John Rosa, Athletic Director, to attend MAC/SW CONF/WPIAL/PIAA meetings for the 2016-2017 School Year, Cost Substitute (as needed) plus Mileage

CA:8 Released Time, According to Policy, for DJ Sharpless, Volunteer Varsity Girls Soccer Coach, Colin Williams, Varsity Girls Soccer Head Coach, and Members of the High School Girls Soccer Team to attend Soccer Golf Team Building Exercise at Freeport Golf Course, August 16, Cost transportation

Roll Call Yea Votes – Gilarno, Greene, Sayre, Pail, Rocco, Inman, Petcovic, and Leindecker.  
Vote Motion carried – 8 Yeas

John Rosa, Athletic Director, gave the following monthly report:

1) FALL SPORTS ROSTERS

Football – 36 players  
Boys Soccer – 34 players  
Girls Soccer – 22 players  
Volleyball – 18 players  
Cross Country – 13 runners  
Golf – 8 golfers  
Cheerleading – 18 cheerleaders  
MS Boys Soccer – 15 players  
MS Girls Soccer – 19 players

2) NFL / USA Football Grants:

- We have received a \$1000 grant from NFL for Riddell Equipment.
- Tentatively have been told we will be also receiving an NFL Grant from the Steelers for \$2400 worth of field equipment (dummies)
- USA Football awarded us with a free “Heads Up” clinic for our football staff to teach proper tackling and blocking techniques to avoid concussions and other related injuries

3) 2016 Fall Schedules (see attached)

4) Friday Night Fall Themes

August 26 – Youth Night  
September 9 – Veterans, Military, Police, and Firefighter Night  
September 23 – Pink Out (tentative)  
October 1 – Homecoming

October 21 – SR Night

Motion to adjourn the business meeting was made by Gilarno, seconded by Petcovic at 8:40 pm to go into executive session. There will be no action coming out of Executive Session. All members' voting Yea.

Adjourn Motion by Petcovic, seconded by Rocco, to adjourn. All members voting Yea.  
8 Yeas. Adjourned at 9:30 pm.

Submitted by:

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Lorraine Rocco, Board Secretary